

#### BRAIN/EDUCATION

M.A. Publications Design, 4.0 GPA  
Univ. of Baltimore, Baltimore, May 2006  
B.A. English & Women's Studies, 3.75 GPA  
Univ. of Maryland, College Park, May 2000

#### MUSCLE/STRENGTHS

Passionate about design, independent, and highly motivated to succeed. Consistently evaluated highly for managing time well, learning fast, building good professional relationships, and working extra hours to get the job done.



#### EYE/STYLE

In design, I love color and simplicity. I'm inspired by music: KT Tunstall, John Mayer, Lily Allen (to name a few); the beach: Fenwick Island; and my kids: daughter Emerson and son Jack.

#### HEART/TALENTS

Adobe InDesign, Photoshop, Illustrator, Acrobat, ImageReady; Macromedia Dreamweaver, Flash; HTML, CSS; and digital photography: Canon Digital Rebel

#### CURRENT PROJECT

In May 2005, I started my own freelance graphic design business, NLO Design. I enjoy working with a wide-range of clients on various different projects, including both print and web design.

#### PROFESSIONAL EXPERIENCE

##### CREATIVE SERVICES SPECIALIST 7/02-8/05

The Legal & General America Companies, Rockville, MD

Developed quarterly marketing campaigns, which called for conceptualization, art and photo selection, writing, editing, graphic design, and print process supervision; designed, maintained and managed tradeshow exhibits; wrote and edited corporate communications and press releases.

##### LEGISLATIVE ASSOCIATE 5/00-6/02

American Association Of University Women, Washington, DC

Provided lobbying support on current women's issues in Congress; wrote/ edited articles for two monthly legislative publications; conducted briefings, training sessions, and weekly operations for the 40-member Lobby Corps; hired and supervised public policy department interns.

##### ADMINISTRATIVE ASSISTANT 6/96-5/00

Law Offices Of Lawrence P. Gamroth, Rockville, MD

Organized monthly billing of clients; performed all office accounting; orchestrated two major computer acquisitions; maintained client correspondence.

##### LOCAL MUSIC REPORTER/INTERN 9/99-12/99

MTV Interactive (MTV.com), Washington, DC/NYC

Developed story ideas; reported on local music events; conducted in-person interviews with local artists; corresponded entirely on-line with staff at MTV.com in New York; built database of local clubs, record stores, and radio stations.

#### PAST CLIENTS & REFERENCES

For a listing of past/present clients, please visit: <http://www.NLOdesign.com/clients.html>.  
References available upon request.